



Director of Development

Dress for Success Columbus is seeking an experienced fundraising professional with proven results and high energy to complement our team.

Responsibilities and Duties

- Manage and execute organizational fundraising and stewardship plan to grow organizational resources.
- Identify, cultivate, and manage relationships with corporate funders to secure new and increased funding for programs and events.
- Identify, develop, and manage relationships with individuals to significantly grow the donor base.
- Serve as the lead staff person for signature event execution.
- Submit grant requests.
- Supervise external development and fundraising contractors.
- Supervise the Volunteer and Contributions Manager and oversee volunteer engagement programming including 450+ volunteers, personal stylists, donation intake, corporate ambassadors, and community outreach.
- Recruit, oversee and manage key volunteer committees that support the growth of organizational resources.
- Support in the development and management of marketing and communication initiatives including social media, event marketing, quarterly newsletters, media inquiries and more.
- Support the programming and fundraising efforts of the Young Executives for Success
- Be proficient in the use of Salesforce to manage donor, volunteer and client data.
- Maintain strict confidentiality of donor data.
- Other duties as assigned.

Expectations

- The ideal candidate will be a proactive and observant multi-tasker capable of governing their workload and prioritizing tasks in a fast-paced environment.
- The organization is growing rapidly, so the successful candidate will need to be flexible and adaptable.
- The successful candidate is able to attend events in the evenings and on weekends.

Qualifications and Experience

- Master's Degree preferred Bachelor's Degree required.

- Non-profit experience preferred.
- Proven track record of fundraising success.
- Minimum of 5 years of diverse fundraising experience.
- Experience managing staff and volunteers.
- Advanced Microsoft Office and Salesforce skills.
- Excellent written and verbal communication skills.
- Experience in the development and management of fundraising events.
- Experience in managing marketing and communications.
- Ability to multi-task with a high level of independence and accuracy, set priorities and deliver on a deadline.
- Exceptional interpersonal skills and professional composure.
- Professionally dressed at all times as a Dress for Success Columbus representative.
- Have the ability to manage the physical demands of the role.

To Apply:

Interested candidates can send their resume and cover letter with Director of Development in the subject line to careers@dfscmh.org. **Resumes will be accepted through February 25, 2022.**